

**THREE VILLAGE CENTRAL SCHOOL DISTRICT  
STONY BROOK, NEW YORK**

**BOARD OF EDUCATION AGENDA MATERIALS**

**DATE OF BOARD MEETING: July 7, 2021**

**DATE SUBMITTED: July 1, 2021**

**OFFICE OF ORIGIN: Business Services**

**CATEGORY OF ITEM: Organizational Meeting**

**TITLE: AUTHORIZE PARTICIPATION IN COOPERATIVE BIDS FOR CAFETERIA AND FOOD SUPPLIES**

**Staff Recommendation:**

Upon recommendation of the Superintendent of Schools, be it resolved that the Board of Education approve the attached resolution authorizing participation in cooperative bids for cafeteria and food supplies for the Child Nutrition Program for the 2021-22 school year and that the President of the Board of Education be authorized to execute same.

Be it further resolved that the Board of Education authorize the purchase of cafeteria and food supplies, as needed, and award the vendors for these purchases pursuant to the contracts presented through the Long Island School Nutrition Directors' Association's co-op bids, as attached.

**Background-Rationale:**

The Long Island School Nutrition Directors Association is continuing its cooperative bid for the 2021-22 school year. Three Village has been participating in this bid for the last several years and, as a result, has been able to take advantage of the economies of scale that the volume ordered by the co-op provides.

The State Education Department requires that the Board of Education adopt a resolution for participation in the co-op.

**Three Village CSD  
100 Suffolk Ave.  
Stony Brook, NY 11790**

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**RESOLUTION OF BOARD OF EDUCATION**

WHEREAS, It is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2021-22 school year.

WHEREAS, THREE VILLAGE CSD, is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,

WHEREAS, THREE VILLAGE CSD, wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore,

BE IT RESOLVED, that the BOARD OF EDUCATION of THREE VILLAGE CSD, hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, that THREE VILLAGE CENTRAL SCHOOL DISTRICT'S Board of Education authorized the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and,

BE IT FURTHER RESOLVED, that THREE VILLAGE CENTRAL SCHOOL DISTRICT'S Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that THREE VILLAGE CENTRAL SCHOOL DISTRICT'S Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

DATE: \_\_\_\_\_

AUTHORIZED  
SIGNATURE: \_\_\_\_\_

TITLE: President of the Board of Education

SCHOOL DISTRICT: Three Village Central School District

**Long Island School Nutrition Directors Cooperative Bid**  
**ANNUAL MEMBER REQUIREMENTS**  

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***for participation in the Long Island School Nutrition Cooperative***  
***Bid. 2021-22 School Year***

- ☞ This agreement is to be signed annually by all participating school districts and submitted with BOE resolution on or before September 1.
- ☞ Every District must be a member in good standing of the Long Island School Nutrition Directors Association and have a School Lunch Manager or Director operating their program. Membership is \$200.00 per year for the LISNDA.
- ☞ Districts participating in the bidding process must remit \$500.00 (350.00 for website, \$150.00 for cooperative advertising) by September 1, to the Cooperative Treasurer, for the bidding program that is used to organize and analyze our bids. This includes attorney fees and advertising fees. (Please remit when invoice is received, do not send prior to July 1, 2021)
- ☞ A member from each district must work on at least one bid, to assist the cooperative in meeting its goal of competitive and fair bidding. This requires that members step up and take active roles in organizing, preparing, distributing and analyzing bids, as is necessary.
- ☞ There are several **MANDATORY** meetings each year, which must be attended by a representative of the school district. If a district is not represented at these meetings, without prior acceptable notification to the Bid Chair, they will be unable to participate in the bid cycle for that period.
- ☞ Districts must provide yearly, by September 1, a Board approved Resolution, granting the district permission to participate in the cooperative and authority for the Coop to recommend bid awards to the Board. This resolution is passed at the reorganization meeting in school districts, however, **you** are responsible for getting it approved and submitted by September 1 of each year, to the Cooperative Secretary. If the resolution is not received, the district will not have access to bid prices for one year.
- ☞ Districts must provide the names and addresses of the Food Service Director and the Assistant Superintendent of their district. In addition, they must have email or the ability to access email, as much correspondence in the coop is done via email. If district's email or address changes, the district must notify the Cooperative Coordinator and Secretary.

- ☞ It is the district's responsibility to stay involved with other cooperative members to remain aware of dates, requirements, etc. This includes and is not limited to bid development, item specifications, district needs in terms of volumes, deliveries, etc. All established timelines must be met. If any are not met the district forfeits bid participation for that period and/or maybe assessed an additional fee up to \$2,000 for covering cost to complete tasks assigned and not done in a timely fashion. The fee will cover the cost of personnel and time to complete the original task.
  
- ☞ It is also the district's responsibility to submit the bids to their board of education for award and approval to conduct business with recommended vendors.

Three Village CSD

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Name of School District

Jeffrey Carlson

Assistant Superintendent for Business- Print Name	Signature	Date
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Jean Jordan-Ecker

Director of F.S.School Lunch Mgr. - Print Name	Signature	Date
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**LISNDA Co-op Bids and Vendors: 2021-22**

**Smallwares, Bid # 520:**

Bar Boy Products; J&F Supplies; Sam Tell Co.; TriMark Strategic; WB Mason

**Large Equipment, Bid, # 521:**

11400 INC Equipment, Bar Boy Products, Culinary Depot, J&F Supplies, Sam Tell Co., TriMark Strategic

**Commodity Foods, Bid # 522:**

Ace Endico, Brookwood Farms, Channel Fish Processing, ES Foods, H. Schrier & Company, International Food Solutions, Jennie O Turkey Store, JTM Food Group; Maid- Rite Specialty Foods, Michaels Foods Inc., Mivila Foods, Nardone Bros. Baking Co., Rich Products Corp., Tabatchnick Fine Foods, Yangs 5<sup>th</sup> Taste

**Commodity Foods, Bid #565**

Ace Endico, H. Schrier

**Bagels, Bid # 554:**

Modern Italian Bakery

**Bread, Bid # 546:**

Modern Italian Bakery

**Dairy, Bid # 534:**

Ace Endico, Crestwood Farms, H. Schrier, Jaybee Distributors, Meadow Provisions, Mivila Foods

**Dishwashing Cleaning Supplies Bid # 452 extension:**

Ecolab

**Drinks, Non-Student with Equipment, Bid # 536:**

Liberty Coca Cola Beverages

**Drinks, Non-Carbonated with Equipment, Bid # 537:**

Liberty Coca Cola Beverages

**Drinks, Coffee without Equipment, Bid # 539:**

Colonial Coffee

**Drinks, Coffee with Equipment, Bid # 538:**

Colonial Coffee

**Drinks, Student Beverages without Equipment, Bid # 551:**

Ace Endico, Big Geyser, H. Schrier, Jaybee Distributors, Liberty Coca Cola Beverages, Snapple Distributors, Tropicana

**Frozen, Bid # 523:**

Ace Endico, H. Schrier, Island Wholesale, Mivila Foods, Nardone Baking Co., Slate Foods

**Groceries, Bid # 527:**

Ace Endico, H. Schrier, Jaybee, Mivila Foods, RC Foods.

**Ice Cream with Equipment, Bid # 532:**

American Classic

**Ice Cream without Equipment, Bid #533:**

American Classic, Hershey Company, Mivila

**Meat, Bid # 550:**

Ace Endico, H. Schrier & Co., Island Wholesale Meats, Meadow Provisions, Mivila Foods, Slate Foods

**Paper, Cleaning and Disposable Bid #535:**

Appco Paper & Plastics, East Coast Paper, J&F Supplies, H. Schrier, Mission Nutrition, Mivila Foods, WB Mason

**Snacks: Compliant, Bid # 540:**

Ace Endico, Canteen Refreshments, H. Schrier, Jaybee Distributors, Mivila Foods

**Snacks: Non-Compliant, Bid #541:**

Ace Endico, Big Geyser, Canteen Refreshments, Jaybee Distributors, H. Schrier, Mivila Foods